

**SCHEDULE**

**APPLICATION FOR NEGOTIATOR'S CERTIFICATE (RURAL)**

RURAL APPLICATION FORM DOL FORM 2



**DEPARTMENT OF LANDS, LANDS SURVEY AND LAND RECORDS**

Private Mail Bag 9090, Port Vila, Vanuatu

Telephone: (678) 22892 / 5334540

**APPLICATION FOR NEGOTIATOR'S CERTIFICATE (RURAL)**

*(You must be over 18 years of age to apply for a new lease)*

**\*\* ENGLISH LANGUAGE GUIDE \*\***

**IMPORTANT NOTE:** This is a courtesy English translation of the required Bislama version of this form. It has been provided to assist understanding of the Bislama form. Please note that an Application for Negotiator's Certificate must be completed in Bislama in accordance with the legal requirements of section 6(A)(3) of the *Land Reform Act*. These requirements are designed to help ensure the prior, informed consent of custom owners to any negotiation certificate application. Applications that are not completed using the prescribed Bislama form will NOT be accepted.

**FOR OFFICE USE ONLY**

Application Number: /	Fees Paid (Circle): Yes / No	Received by:
Amount Paid:	Date Received:	
Receipt No.:	LMPC DB ID:	/

**TO BE FILLED OUT BY THE APPLICANT(S)**

[PLEASE ATTACH ADDITIONAL INFORMATION AS REQUIRED]

(\*NOTE: FEES FOR THIS APPLICATION ARE NOT REFUNDABLE\*)

**1a. Applicant Details (If a Person)**

First Name(s):

Surname (s):

Occupation:		Address:	
Phone No.s:		E-mail:	Fax:
Nationality:		Citizenship Status: Citizen / Non-Citizen <i>(circle one)</i>	
CIIP Citizen: Yes / No <i>(circle one)</i>		CIIP Permit No: <i>(Attach copy of Permit)</i>	Date issued:
Expatriate Resident: Yes / No <i>(circle one)</i>	Residence Permit No:	Date Issued:	No of Years:
VIPA Certificate No: <i>(Attach copy of Certificate)</i>		Date issued:	No of Years:
Overseas Resident: Yes / No <i>(circle one)</i>	Country of Residence:		
Other Leases held by the Applicant <i>(List Title Numbers and attach copies of Advice of Registration of Lease):</i>			

**1b. Other Applicant Details (include all additional details of any other persons applying for the certificate)**

First Name(s):			
Surname (s):			
Occupation:		Address:	
Phone No.s:		E-mail:	Fax:
Nationality:		Citizenship Status: Citizen / Non-Citizen <i>(circle one)</i>	
CIIP Citizen: Yes / No <i>(circle one)</i>		CIIP Permit No: <i>(Attach copy of Permit)</i>	Date issued:
Expatriate Resident: Yes / No <i>(circle one)</i>	Residence Permit No:	Date Issued:	No of Years:
VIPA Certificate No: <i>(Attach copy of Certificate)</i>		Date issued:	No of Years:
Overseas Resident: Yes / No <i>(circle one)</i>	Country of Residence:		
Other Leases held by the Applicant <i>(List Title Numbers and attach copies of Advice of Registration of Lease):</i>			

**1c. Applicant Detail (If a Company or Organization)**

Legal/ Registered Name (In full):		
Trading Name (If used):		
Postal Address:		
Phone No.:	Email Address:	Fax:

Country of Registration: <i>(Attach Registration Certificate &amp; Articles of Association)</i>	
VIPA Certificate No: <i>(Attach copy of Certificate)</i>	Business License No: <i>(Attach copy of Business License)</i>
Name and Address of Person Holding Responsibility as Director of Company and Major Shareholder:	

2. Land Detail (Attach Location Plan of Area Applied for)	
Location Province:	Island:
Location Area (Village):	Customary name of land (if known):
Title No.s (If applicable):	Pre Indp Title or Old Title (if any):
Area (m <sup>2</sup> /ha):	

**[\*\*You must also attach a detailed sketch map or aerial map of the location plan of land being applied for including the boundaries and describing all natural features].**

Give a brief description of the terrain/topography of the land
What is the land currently being used for?
Description of any physical improvement(s) on the land:
What is the current zoning of the area where the land is located?

3. Proposed Development of Land
The Purpose for which the land will be used: <i>(tick one)</i>
<ul style="list-style-type: none"> <li><input type="radio"/> Residential</li> <li><input type="radio"/> Commercial (including Tourism)</li> <li><input type="radio"/> Agricultural</li> <li><input type="radio"/> Industrial</li> <li><input type="radio"/> Special (Please State) .....</li> <li><input type="radio"/> Other (Please State) .....</li> </ul>
Please state the nature of proposed development on the land:
What are the proposed improvements to be undertaken on the land?
Is the proposed development in compliance with the Physical Planning of the Area: Yes / No <i>(circle one)</i>
What is the proposed value of the development (please include a estimation of the expenditure associated with any capital investment in the proposed development)?

How will the proposed development be funded (include details of the sources of funding)?

Please list any other developments that the applicant(s) have been involved in in Vanuatu.

Please provide evidence (including bank letters etc) that demonstrate the applicant(s) good commercial reputation.

#### 4. Neighboring Owners / Occupiers

What effects will the proposed development/use on the land will have on the neighboring owners and occupiers?

What are the names and contacts for neighboring owners and occupiers who will be affected?

Are there any existing rights of way over the area of land or any coastal or foreshore areas?

#### 5. Benefits to custom owners

How will the custom owners participate in the project (i.e. are you proposing a joint-venture or any other arrangement)?

What (if any) benefits will accrue to custom owners? Include details of any employment or benefit sharing opportunities that will be available as a result of the development.

#### 6. Public

What effects (positive and negative) the proposed development will have on members of the public?

This information should include (where relevant): discussion of access to sea or water ways, impact on local gardens, use of roads and road access, provision for sewerage and water treatment

#### 7. Cultural or Historical Sites or Building

Are there any sites or buildings of cultural and/ or historical significance on the land?

If so, what plans have been put in place to ensure that they are protected?

#### 8. Environmental and Geo Hazard Issues

Are there any conservation areas or areas of sensitive ecosystem, endemic species or species with high bio-diversity value on the land or near the land?

Is the land vulnerable to the effect of climate change such as rising sea level, flooding rivers, lands slide etc.?

Is the land vulnerable to the effects of natural disasters such as volcanoes, landslides etc.?

**APPLICANT(S) STATEMENT**

I /We \_\_\_\_\_ applicant(s) declare that the above information is true and correct to the best of my/our knowledge and that all relevant information has been provided to allow the Land Management Planning Committee to make a proper informed decision.

Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

Witness(s) \_\_\_\_\_

**\*\* WARNING \*\***

**If the Committee considers that any of the information provided is false or misleading, the application will be declined.**

**COMMENT OF RELATED GOVERNMENT AGENCIES**

**AGRICULTURE, FISHERIES and FORESTRY DEPARTMENT: Comments and Recommendations**

- Any agricultural, fisheries and forestry plan(s) the Department has over or for the area?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**ENVIRONMENT DEPARTMENT: Comments and Recommendations**

- Is the land and its location vulnerable or subject to environmental issues?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**GEO-HAZARDS DEPARTMENT: Comments and Recommendations**

- Is the land and its location vulnerable to sea-level rise, flooding or other natural disasters?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**GEOLOGY AND MINES DEPARTMENT: Comments and Recommendations**

- Is there a quarry on the land? Are there any other issues relating to minerals?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**INTERNAL AFFAIRS PLANNER: Comments and Recommendations**

- Confirmation that the land is under a Physical Plan area?
- Any development permit or license required by this application?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**LANDS & SURVEY DEPARTMENT: Comments and Recommendations**

- Does the area of the land title meet the required size for the proposed purpose?
- Is there any issue/error that affects this land title?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**PROVINCIAL PLANNER: Comments and Recommendations**

- Is the land title inside any Physical Plan area?
- Any issue that is affecting the area where the land is?

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*

**VANUATU CULTURAL CENTRE: Comments and Recommendations**

- Confirmation of cultural/historical site in the area or land title.
- Detail of cultural/historical site if any.

**Name of Officer completing Checklist:** .....

As the relevant officer I confirm that I have fulfilled all duties with respect to the administrative, financial and legal requirements of the Department of Lands and relevant legislation and am not acting in bad faith.

**Signature of Officer:** .....

*(Department Stamp)*